

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

November 23, 2016

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde and Commissioner Henry Heimuller . Commissioner Earl Fisher was not present.

Commissioner Hyde called the meeting to order.

**AMENDMENTS TO SOLID WASTE ORDER 79-2010:**

Kathleen Boutin-Pasterz, Solid Waste Coordinator and representatives from the Columbia County Habitat for Humanity, Board Vice President Boyd Ruby and ReStore Manager Dave Marble met with Board to request amending the Transfer Station Tipping Fee Waiver Policy to include waiving the tipping fee for non-profit organizations engaged in waste reduction in Columbia County. In the recent past, Columbia County was contacted by a local non-profit organization, St Helens' Habitat for Humanity, to reduce or waive their tipping fee at the Columbia County Transfer Station. The Board of Commissioners requested Land Development Services develop a policy regarding the potential waiving of tip-fees for Non-Profit organizations. The policy amendment now before the Board is in response to that request. After review and discussion, the Board expressed their support of the proposed change. Staff will prepare an order for action at an upcoming Board meeting.

**SUPPLEMENTAL BUDGET FOR GENERAL SERVICES:**

Casey Garrett, General Services Director, was present to discuss proposed budget adjustments associated with the General Services Department. Casey explained that the overall goal was to remain budget neutral for the remainder of FY16 by transferring some of the existing budgeted expenses within each program to cover any additional costs created by the General Services Department transition. The Board was supportive of the proposed changes to the budget and directed County Counsel staff to prepare the appropriate paperwork for action at an upcoming Board meeting.

**TIMBER REVENUES:**

While present, Casey also discussed with the Board, how the County Parks Department has tracked recent timber revenues and what the process is for allocating those dollars between harvesting cycles. The Board asked Casey to do some more research on this and report back to them soon for further discussion and recommendations.

**TRANSFER OF MUSEUM ARTIFACTS:**

Robin McIntyre updated the Board on the transfer of artifacts to the Museum Association pursuant to the court settlement agreement. Robin explained that the Museum Association is reluctant to accept the artifacts for liability reasons but would

like to continue to curate the artifacts in the existing museum space. Robin has been working with Commissioner Fisher on a license agreement that would: (1) give the Museum Association permission to use the current museum space in the Courthouse and (2) loan the artifacts to the Association for curating. Such an agreement would ensure that the artifacts are covered under the County's insurance; however, the County could remain liable for Association activities on County property. Commissioner Heimuller asked Robin to explore the creation of a Museum Board to run the museum. The Museum Board could be comprised of the members of the Association Board, but would essentially be County volunteers and covered under County insurance.

**CULTURAL TRUST - 502(C)3 REQUEST:**

Darryl Whipple and Kannikar Petersen, members of the Columbia County Cultural Coalition Committee, presented the Board with a proposal to form a 501(c)(3) nonprofit entity to apply for and manage cultural coalition and other arts grants. The Board was supportive of the concept but expressed concern that grant funds be used for projects throughout Columbia County, not just in the area best represented by the entity's Board members. The committee members offered to include language in their bylaws to address that concern. Once they develop their draft bylaws, they will forward a copy to County Counsel for comments. No decisions were made by the Board.

**CHAPMAN LANDING:**

Mike Sykes and others representing the City of Scappoose met with the Board to discuss Chapman Landing. The City has purchased property adjacent to the County's property and would like to combine both the City's and County's properties to develop a park at Chapman Landing. Commissioner Hyde explained that the County's property at Chapman Landing was used as a match to fund the acquisition of the CZ Trail. He expressed concern that separating the property from the rest of the trail could jeopardize the funding agreements and make the trail less attractive for development as a state trail/park. Commissioner Hyde stated that he would follow up with the State Parks division to determine the repercussions, if any, of transferring the property to the City.

***The Board recessed the meeting and reconvened on Monday, November 28, 2016 at 1:15 pm. Present were Commissioner Heimuller, Commissioner Fisher and Jean Ripa.***

**EXECUTIVE SESSION UNDER ORS 192.660(2)(b) - EMPLOYMENT:**

The Board immediately recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(b). Upon coming out of Executive Session, no action was taken by the Board.

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 23<sup>rd</sup> day of November, 2016.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Anthony Hyde, Chair

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh  
Board Office Administrator

By: \_\_\_\_\_  
Earl Fisher, Commissioner